



**TOWNSHIP OF SOUTH FAYETTE  
ALLEGHENY COUNTY, PENNSYLVANIA**

**FEE SCHEDULE RESOLUTION**

**RESOLUTION No. 3 of 2016**

**A RESOLUTION REVISING AND ESTABLISHING VARIOUS FEES FOR TOWNSHIP COSTS, INSPECTION FEES, AND LICENSING FEES AND REPEALING SUCH RESOLUTIONS OR PORTIONS OF CONFLICTING RESOLUTIONS, WHICH MAY APPLY.**

**WHEREAS**, various ordinances of the Township of South Fayette provide for costs, licensing, and permit fees relating to municipal services, subdivisions, zoning applications, and the like, and;

**WHEREAS**, the Board of Commissioners of the Township of South Fayette desires to place many of said fees into a single Resolution to facilitate the distribution and understanding of such and to alter the same so that such may more closely approximate the actual costs of processing requests for such services which have been a result of requirements for public hearings, notices, and such.

**NOW, THEREFORE, BE IT RESOLVED**, and it is hereby resolved and enacted that the fees for township services, licenses and permits, from and hereafter the effective date hereof, are as follows:

**SECTION I. BUILDING PERMITS:**

Fees listed below for building permits are based on costs associated for routine scheduled inspections during regular township working hours and reviewed by the township staff. In the event that permitting and inspection activity requires the hiring of outside consultants and/or is conducted by contracted consultants, these additional costs shall be assessed per this Resolution. The securing of a Township permit does not relieve the applicant from securing any and all necessary permits from other agencies including, but not limited to, federal, state and/or county. It should be noted that all permits issued by the Township are subject to the mandatory \$4.00 state building offices education fee.

**A. RESIDENTIAL, SINGLE-FAMILY AND MULTI-FAMILY**

1. Permit fee schedule:
  - a. \$75.00 flat rate plus;
  - b. \$.25 for each square feet of floor space.

**B. RESIDENTIAL, ADDITIONS, REMODELING AND ACCESSORY BUILDINGS**

1. Permit fee schedule:
  - a. \$75.00 flat rate plus;
  - b. \$.25 for each square feet of floor space.

2. Detached Garages
  - a. \$75.00 flat rate
3. Sheds/Gazebos/etc.
  - a. \$40.00 flat rate

**C. FARM ACCESSORY STRUCTURES**

1. A filing fee of \$40.00 shall constitute the total fee required, provided that the following criteria are met. If all of the criteria cannot be met, then said structure should pay fees in accordance with Subsection B of this section.
  - a. Applicant shall be a resident of South Fayette Township, own and reside on the land in question and conduct on said land, family-run “normal farming operation” as defined in the Pennsylvania Act 43 (a Copy of which is on file at the Township Municipal Building).
  - b. The operation does not have revenues of more than one million dollars (\$1,000,000.00) annually.

**D. COMMERCIAL AND COMMERCIAL ACCESSORY STRUCTURES**

The minimum fee shall be \$200.00.

1. Permit fee schedule:
  - a. \$200.00 flat rate plus:
  - b. \$.35 for each square feet of floor space.
  - c. Any mechanical fees exceeding \$.05 for each square feet of floor space, will be paid by the applicant.
2. Commercial add-on fees:
  - a. Fire Protection: Actual inspection costs + 20% Administration Fee.
  - b. High-hazard use: \$220.00
  - c. Assembly use: \$100.00
  - d. Elevator: \$100.00 per elevator.
  - e. Mixed use: \$50.00
  - f. Multi-story: \$100.00 per story over two (2) stories.
  - g. Accessibility: \$200.00
3. Commercial Permit Structural Review Fee shall be assessed at the actual cost charge for a review by the independent consultant plus a 15% Administrative Fee.
4. Any permit not listed above: Actual inspection costs + 20% Administration Fee

**SECTION II. SIGN PERMITS**

**A. ALL NON-RESIDENTIAL ZONED AREAS**

1. All signs shall require payment of a fee based upon the following schedule:
  - \$2.00 per square foot of sign, per each face of the sign, with a \$50.00 minimum fee
2. All signs requiring structural or electrical review will be charged actual review costs plus a 15% administrative fee. Any inspection fees will also be charged to the applicant at cost plus 20%.

**B. SPECIAL SIGNS**

1. Fees for sign permits shall be based upon the following schedule:
  - a. Special event display sign: \$25.00
  - b. Temporary Real Estate Sign: No Fee
  - c. Temporary Development Sign: \$150.00/yr.
  - d. Temporary Construction Sign: \$150.00/yr.
  - e. Home business/occupation: \$50.00
  - f. On premises directional sign: \$50.00

2. Any sign permitted as a variance in any district, which is larger than the area permitted by the applicable section of the Zoning Ordinance, shall require payment of a \$100.00 fee
3. Billboards as permitted by Ordinance or a variance in any other district shall require an initial payment of a \$2500.00 fee, and a \$50.00 fee at the time that a face of the billboard is changed.

**SECTION III. MISCELLANEOUS PERMITS, LICENSES AND CERTIFICATES**

**A. MISCELLANEOUS PERMITS**

1. Residential occupancy permit: \$25.00 per unit.
2. Commercial occupancy permit:
  - a. New occupancy, change in use or new tenant: \$100.00 per unit.
  - b. Commercial Occupancy Inspection for Fire and Safety: \$50 or 110% of actual cost of independent consulting inspector which ever is greater.
3. Swimming Pool Permit:
  - Above Ground Pool       \$50.00
  - In Ground Pool           \$100.00
4. Porch, Deck, and Carport Permits: \$75.00
5. Chimney Permit, when added to already existing structure: \$20.00 flat rate.
6. Retaining Wall Permit (over four (4) feet high): \$2.00 for each linear foot.
7. Fence Permits
  - a. Residential               \$25.00
  - b. Non-Residential       \$100.00 plus \$.10 per lineal feet
8. Demolition Permit:
  - a. Residential               \$100.00
  - b. Non-Residential       \$.05 per square foot, \$200.00 minimum
9. Blasting Permits: \$250.00 for the first day of blasting, plus \$50.00 for each additional day of blasting. The costs of the hiring of specialists to inspect activities, as required, shall be invoiced to the applicant.
10. Floodplain Permit:
  - a. Residential: \$50.00
  - b. Non-Residential: \$250.00 plus any costs incurred by the Township
  - c. Special Floodplain Permit: \$400.00 plus any costs incurred by the Township
11. Soliciting Permit:
  - a. Soliciting in general:
    - i. \$50.00 per day.
12. Alarm Permit and False Alarm Permit
  - a. Alarm Device Permit Fee
 

Residential	\$20.00
Commercial/Industrial	\$100.00
  - b. False Alarm Fees:
 

<u># of False Alarms Per Year</u>	<u>Fee</u>
1 <sup>st</sup> – 5 <sup>th</sup>	No Charge
6 <sup>th</sup> – 10 <sup>th</sup>	\$50.00 each
11 <sup>th</sup> – 15 <sup>th</sup>	\$75.00 each
16 <sup>th</sup> or more	\$100.00 each

# of False Commercial Fire

Alarms Per Year

1<sup>st</sup>  
2<sup>nd</sup> or more

Fee

No Charge  
\$300.00

13. Temporary Structures/Construction Trailers:

- a. \$150.00 per structure/trailer per six month increment

14. Display of fireworks permit: \$250.00. This fee does not apply to permits issued to nonprofit and civic groups sponsoring displays of fireworks.

15. Grading/Land Operation Permit:

- a. The permit fee shall be paid based upon quantity of material handled or land area involved for each job site, even though the same material may be handled in more than one (1) type of operation. Fees listed below for grading/land operation permits are based on costs associated for routine scheduled inspections during regular township working hours and review by the township staff. In the event that permitting and inspection activity requires the hiring of outside consultants and/or is conducted by contracted consultants, those additional costs shall be assessed per this Resolution. The amount of fee for the issuance of the permit shall be in accordance with the following table:
  - i. Based on quantity of material, totaled through each range up to that applicable:
    - (a) Fifty (50) cubic yards to one thousand (1,000) cubic yards: \$75.00.
    - (b) Over one thousand one (1,001) cubic yards: \$0.10 per yard.
  - ii. Based on foresting/clearing area, total through each range up to that applicable:
    - (a) One acre to five areas of land cleared and/or disturbed: \$75.00.
    - (b) Over five acres of disturbed area: \$3.00 per acre above five acres.

16. Gas and Oil

- a. Payment of an application fee of \$5,000. The applicant shall also provide to the Township the sum of \$25,000 to be deposited into an escrow account from which the Township may draw from/be reimbursed for administrative expenses and engineering costs and fees for review and inspections to ensure compliance with this chapter. The Township may adjust the escrow amount from time to time as may reasonably be required to cover administrative and engineering expenses. The Township shall be reimbursed for any costs over and above the escrow amount along with a ten-percent administrative and overhead charge within 30 days of invoicing by the Township.

17. Mining

- a. Payment of an application fee of \$5,000. The applicant shall also provide to the Township the sum of \$25,000 to be deposited into an escrow account from which the Township may draw from/be reimbursed for administrative expenses and engineering costs and fees for review and inspections to ensure compliance with this chapter. The Township may adjust the escrow amount from time to time as may reasonably be required to cover administrative and engineering expenses. The Township shall be reimbursed for any costs over and above the escrow amount along with a ten-percent administrative and overhead charge within 30 days of invoicing by the Township.

18. Permit Extensions:

- a. Original permit extensions including residential, commercial and industrial, fence, swimming pool, demolition, porches, decks and carports shall be as follows:

	<u>Duration of Extension</u>	<u>Cost</u>
First Extension	180 Days	½ Original Cost
Second Extension	180 Days	Full Cost

## **B. LICENSES**

### 1. Mechanical Device Licenses:

a. Juke Box	\$150.00 per year
b. Dart Board, Pool Table, Billiards	\$200.00 per year
c. Video Game	\$200.00 per year
d. Poker Machine	\$300.00 per year
e. Bowling Machine	\$200.00 per year
f. Pin Ball Machine	\$200.00 per year
g. Other Mechanical Entertainment Machines	\$200.00 per year

2. Storage for impounded vehicles: \$10.00 per day or actual costs when stored at an independent location.

## **C. CERTIFICATES**

1. Zoning certificate: \$25.00 per unit.
2. Municipal no-lien letters:
  - a. Sale: \$25.00 plus \$25 for occupancy permit application
  - b. Refinance: \$25.00
  - c. Acreage/Land Only: \$25.00
3. Tax Certification: \$30.00 per parcel.
4. Certificate of Non-Conformity: \$25.00 per unit.

## **SECTION IV. ZONING AND LAND DEVELOPMENT FEES**

### **A. ZONING DISTRICT CHANGE OR AMENDMENT TO TEXT**

The fee for a zoning district change or amendment to the Zoning Ordinance proposed by other than a public body shall be as follow: Applications that require additional review meetings will be assessed additional fees, as described in Section VI of this Resolution.

- a. A parcel less than 1 acre: \$600.00 plus escrow (\$200 to start)
- b. A parcel more than 1 acre: \$1500.00 plus escrow (\$400 to start)

### **B. ZONING HEARING BOARD APPLICATIONS AND APPEAL**

The fee payable with an appeal of any nature including a special exception to the Zoning Hearing Board (ZHB) by other than a public body shall be as indicated:

1. Residential: \$300.00.
2. Non-Residential: \$500.00. Every sub-section appeal of the South Fayette Township Code shall require separate application and separate fee (\$500.00) per submittal.

### **C. CONDITIONAL USE APPLICATION**

1. Residential Conditional Uses: \$400.00, plus costs of subdivision.
2. Commercial/Industrial Conditional Uses: \$500.00, plus costs of site plan and land development review.

### **D. LAND DEVELOPMENT SITE PLAN**

The fees listed below will cover a standard application or revision. An escrow account deposit is also required with each application in accordance with paragraph H below:

1. A fee of \$1200.00) for the first 5,000 square feet of building development or part thereof.
2. A fee of \$.05 per square foot of additional building development over the first 5,000 square feet.
3. Anyone submitting concept plans for an advisory review, also known as a pre-application review, will not be required to pay a land development site plan fee.

### **E. SUBDIVISIONS**

The fees listed below will cover a standard subdivision or revision. An escrow account deposit is also required with each application in accordance with paragraph H below:

1. Preliminary plans [for plans with five (5) or more lots]: an application fee of \$1000.00, plus \$10.00 per lot.
2. Final plans and construction drawings (for plans that gained preliminary approval): an application fee of \$1000.00, plus \$10.00 per lot.
3. Combined Preliminary/Final plans: an application fee of \$2500, plus \$20.00 per lot.
4. Minor subdivision plans and construction drawings (for plans not needing preliminary approval):
  - a. Residential \$400.00
  - b. Non-Residential \$800
5. Re-approval of subdivision by board (after ninety-day (90) period expiration): \$300.00.
6. In the event that the applicant disputes the amount of any such review fees, the applicant shall, within ten (10) days of the billing date, notify the Township that such fees are disputed, in which case the Township shall not delay or disapprove a subdivision or land development application due to the applicant's notification of disputed review fees. In the event that the Township and the applicant cannot agree on the amount of the review fees which are reasonable and necessary, then the applicant and the Township shall follow the procedure for dispute resolution set forth in Section 510 (g) of the Pennsylvania Municipalities Planning Code, Act 247, as amended.

### **F. BOARD OF COMMISSIONERS**

The fee payable with an appeal of any nature to the Board of Commissioners by other than a public body shall be \$250.00 plus the cost of a stenographer.

### **G. BOARD OF STANDARDS**

The fee payable with an appeal of any nature to the Board of Standards by other than a public body shall be \$250.00 plus the cost of a stenographer.

## **H. APPLICATIONS FOR STREETS/RIGHT OF WAY VACATIONS**

1. The fee for such application shall be \$500.00 plus an escrow deposit of an additional \$500.00.

## **I. ENGINEERING, CONSULTANT AND SOLICITOR'S FEES (ESCROW)**

With all applications the applicant shall be responsible to pay the actual cost of the Township Engineer's plan review, field inspections, report preparation, etc. The applicant shall also bear the cost of the Township Solicitor or other consultants (i.e. traffic lighting, etc.) as billed to the Township at the normal rate charged for such services.

Upon initial submission for a site plan, conditional use, PUD, Codes Appeal and/or Subdivision (of 3 three or more lots) the applicant shall deposit the sum of \$2,000.00 plus \$100.00 per lot up to a maximum of 50 lots with the Township. Minor subdivisions and lot line changes shall deposit a sum of \$450.00 with the Township. Residential Zoning Applications shall deposit a sum of \$200.00 with the Township; while Non-Residential Zoning Applications shall deposit a sum of \$400.00. From this amount any required fees accruing during the duration of the project as outlined above shall be deducted from the deposit. At the completion of the project, any of the monies remaining on deposit after all fees are deducted shall be returned to the applicant. If at any time the sum of all fees owed exceeds the amount on deposit, the applicant shall pay to the township an amount equal to the balance. The Township will reserve the right to withhold any required permits and bond money until such time that the balance is paid.

## **J. OTHER FEES**

1. Open Space Fee - In Lieu, \$1100.00 per new residential dwelling unit
2. Transportation Impact Fee:
  - a. North Transportation Service Area - \$1362.00 per peak hour trip
  - b. South Transportation Service Area - \$1121.00 per peak hour trip
3. Financial Security for Survey Moments - \$300.00 per monument, with a \$2000.00 minimum

## **SECTION V. ROAD ENCROACHMENT AND HIGHWAY OCCUPANCY FEES**

The fees charged for road encroachment and highway occupancy shall be as follows:

### **A. PERMIT ISSUANCE FEE**

To defray incurred municipal costs in reviewing and processing of the applications and plans, the Township has adopted the most current schedule of fees for the following items:

1. Utility Issuance Fee: \$100.00
2. Driveways
  - a. Residential: \$50.00
  - b. Commercial: \$170.00
3. Other (e.g., bank removal, sidewalk or curb work). (\$50.00)
4. Supplemental fee for each six-month (6) time extension or each submitted change \$50.00.

## **B. GENERAL PERMIT INSPECTION FEE**

To defray incurred municipal cost in on-going spot inspection(s) and subsequent inspection(s) after permitted work is completed to ensure compliance with municipal regulations, the Township has adopted the most current schedule of fees for the following items:

1. Driveways
  - a. Residential \$50.00
  - b. Commercial \$150.00
2. Underground facilities (e.g., pipe lines, buried cable, conduit, manholes, headwalls, inlets, etc.).  
Calculated on total linear feet of the facility.
  - a. Opening in pavement, shoulder, or right of way:  
Utility Issuance Fee plus \$2 for every linear foot of opening.
3. Above-ground facilities (e.g., poles, guys, anchors)
  - a. Utility Issuance Fee, plus:
  - b. Up to ten (10) physically connected facilities, each group: \$100.00
  - c. Additional above-ground physically connected facilities, each pole with appurtenances: \$10.00.
4. Crossings, Overhead conveyors, etc., or undergrade tunnels: \$100.00.
5. Connection of storm sewer pipe to township storm sewer system (inlets, manhole) tap-in fee: \$30.00.
6. Seismograph-vibrocis method (e.g., prospecting for gas).
  - a. \$500.00 per mile, 1 mile minimum
  - b. \$4000 escrow deposit required before commencement

## **C. EXEMPTIONS**

Permit issuance fees and general permit inspection fees are not payable by any of the following:

1. Any department of the state or national government.
2. Other political subdivisions of this commonwealth.
3. Township authorities or franchises for:
  - a. Installation of facilities at the request of the Township.
  - b. Replacement or renewal of their facilities prior to a municipal resurfacing project after notice from the Township.
4. Above-ground facility owners, cable television owners:
5. Removal of poles or attached appurtenances.
  - a. Moving facilities at the request of the Township or State Department of Transportation.
  - b. Reconstructing or maintaining their facilities, which occupy private rights-of-way.
6. Public carriers (e.g., railroads) under the jurisdiction of the Public Utility Commission.



**SECTION VI. EXTRAORDINARY COSTS FOR PERMITS, INSPECTIONS AND PLANNING AND ZONING REVIEWS**

When in the course of enforcing or complying with the provisions of requirements of this Code for building permits, land operations permits, conditional use applications, zoning map amendments, subdivisions and land developments, any costs that are incurred by the Municipality for inspection(s), testing and/or report(s), additional meetings or review beyond those that are indicated in the respective sections of this Chapter for each of the above-mentioned applications shall be subtracted from the development escrow. If there are insufficient funds in the developer's escrow, the Township shall invoice the applicant for the same and the amount shall be rendered within thirty (30) days of receipt of such invoice.

**A. BUILDING PERMITS, ROAD PAVING INSPECTION, AND LAND OPERATIONS PERMITS**

1. The applicant shall be charged for any required inspection requested by the applicant on days and hours other than Monday through Friday, 8:00 AM to 4:30 PM. The fee charged to the applicant in this case shall be \$100.00 in addition to the hourly rate for overtime and benefits for the inspector(s) performing such duties and any other required fees and surcharges;
2. Required inspections in which less than twenty-four (24) hours notice is provided to the Township. These inspections shall be surcharged \$200.00 in addition to the hourly rate for overtime and benefits for the inspector(s) performing such duties and any other required fees and surcharges;
3. If the Township determines that the permitted work is of sufficient magnitude to warrant assignment of one or more employees or contracted specialists to inspect the work on a more than spot basis, or they need to perform additional field work or testing, the permittee shall be charged for all salary, overhead and expenses incurred by each assigned inspector of the Municipality or the actual billable costs of the contracted specialist(s).

**SECTION VII. COPIES, MAPS, FAXES AND REPORTS**

**A. COPIES AND MAPS**

1. Subdivision Ordinance: \$25.00 per copy.
2. Zoning Ordinance: \$25.00 per copy.
3. Construction standards: \$25.00 per copy.
4. Large municipal maps: \$25.00 per copy.
5. Geographic Information System Maps (large): \$25.00 per plotter generated sheet.
6. Zoning map (large): \$25.00 per copy.
7. Copies of large subdivision plans and site plans: actual costs of photocopy, per invoice, plus a handling fee of \$10.00.
8. Other ordinances: \$0.25 per page
9. Copies of municipal records: \$0.25 per single-sided page.
10. Comprehensive Plan: \$25.00.
11. Comprehensive Park and Recreation Plan: \$25.00

**B. REPORTS**

1. Letter of certification: \$20.00 per copy.
2. Police Reports:
  - a. Accident Report \$15.00 each
  - b. Incident Report \$20.00 each
  - c. Complaint Report \$20.00 each
3. Mailing and handling of above items: actual first-class postage costs, plus \$2.00 in handling costs.
4. Late Charge for Returned Checks: Actual cost plus \$50.00.

**SECTION VIII. RECREATION FACILITIES FEES:**

Park/Facility	Day/Time	Resident per day	Non-Resident per day	Security Deposit per facility
Boys Home Park Pavilion	Monday – Friday	\$25.00	\$50.00	\$50.00
Boys Home Park Pavilion	Saturday, Sunday, Holiday	\$50.00	\$100.00	\$50.00
Morgan Park Gazebos	Monday – Sunday	\$15.00	\$20.00	\$25.00
Fairview Park Entrance Pavilion	Monday – Friday	\$30.00	\$60.00	\$60.00
Fairview Park Entrance Pavilion	Saturday, Sunday, Holiday	\$60.00	\$120.00	\$60.00
Fairview Park Rotary Pavilion	Monday – Friday	\$200.00	\$350.00	\$250.00
Fairview Park Rotary Pavilion	Saturday, Sunday, Holiday	\$300.00	\$450.00	\$250.00
Athletic Fields* (per field per day)	1/2 Day (4 hours)	\$75.00**	\$125.00	\$250.00
	Full Day (4+ hours)	\$125.00**	\$250.00	\$250.00
<b>Alcohol Permit</b> Optional with rental at Boys Home Pavilion, Fairview Entrance & Rotary Pavilions, Fairview Ballfields A & B	Monday – Friday	\$25.00	\$50.00	N/A
	Saturday, Sunday, Holiday	\$75.00	\$100.00	

*Holidays: Memorial Day,  
Fourth of July, Labor  
Day*

*\*Fees do not apply to SFAA members, and SFAA has 1<sup>st</sup> priority*

*\*\*Resident rate applies to teams with 90% residents; they have 2<sup>nd</sup> priority after SFAA schedule is set*

**South Fayette Athletic Association Tournaments**

- \$75.00 per day
- \$250.00 security deposit

**Non-South Fayette Athletic Association Tournaments**

- ½ day: \$125 per day, per field
- Full day: \$250 per day, per field
- \$250 security deposit
- (ALL SFAA and non-SFAA reserving parties for tournaments are responsible for additional costs: extra portable restrooms, extra maintenance during off hours, etc.)

**Fairview Park Dog Run Free Zone Licenses and Tags  
One-time Application Fee**

<u>Residents</u>	<u>Non-resident</u>
< 65 years old \$20	\$50
> 65 years old \$10	\$50

**Annual Tags**

<u>Residents</u>	<u>Non-resident</u>
< 65 years old \$10	\$25
> 65 years old \$5	\$25

**Replacement Tags**

<u>Residents</u>	<u>Non-Resident</u>
\$5	\$15

**SECTION IX      TOWNSHIP PERSONNEL COSTS**

**A.      Public Works**

1.      The cost for the normal installation of a street sign, stop sign, watch children sign and other miscellaneous sign:      \$200.00
2.      Abnormal Costs Associated with signing referenced in Section IX A. (1): At Actual Costs.
3.      Street Sweeper Usage:      \$132.00 per hour based on fifteen-minute increments.
4.      Equipment with Operator:      \$132.00 per hour based on fifteen minute increments.
5.      Third party costs the township incurs on behalf of a developer such as televising of storm lines/pipes and underdrains/etc. will be charged at actual cost.
6.      All Materials Used In a Non-Township Project will be charged at actual cost plus 10% Overhead.
7.      Winter Maintenance/Snow Removal of non-public roads: \$3500 per lane mile.

**B.      Police**

1.      Straight Time Hourly Rate:      Actual Contractual Hourly Rate Plus \$2.50 per hour administrative fee
2.      Overtime Hourly Rate:      Actual Contractual Overtime Hourly Rate Plus \$8.00 per hour administrative fee.
3.      All Materials Used In a Non-Township Project will be charged at actual cost plus 10% Overhead.

**X. SCHEDULE OF COSTS OF COLLECTION TO BE IMPOSED AND ADDED TO DELINQUENT TAX UNDER 53 P. S. 6922.1 – Fee to be assessed to the taxpayer**

**A. TAXPAYER NOTIFICATION AND ADMINISTRATION INCLUDES:**

Delinquent account servicing records imaging and detailed recordkeeping, office staffing, computer equipment and software, office space, telephone, printing and imaging equipment, supplies and postage used to generate delinquent notices and to establish monthly payment plans.

- |    |   |  |
|----|---|--|
| 1. | Taxpayer late filing or underpayment notice for annual earned income or emergency and municipal services tax.   | \$12.00 (in no instance shall cost exceed tax) |
| 2. | Employer late filing notice or underpayment penalty notice for quarterly or annual earned income tax, amusement tax or occupational privilege tax return. | \$25.00  |
| 3. | State list income difference letter.  | \$20.00/\$6.00<br>per each<br>multiple year    |
| 4. | Partial payment fee – where payment received does not pay account in full.  | \$4.00   |
| 5. | Fee for check Returned from bank (NSF, Acct. Closed, etc.).   | \$30.00  |
| 6. | Notice of intent to file civil suit.  | \$25.00  |

**B. WAGE ATTACHMENT**

- |    |   |         |
|----|---|---------|
| 1. | Taxpayer notice prior to wage attachment. | \$25.00 |
| 2. | Employer wage attachment notice.          | \$25.00 |

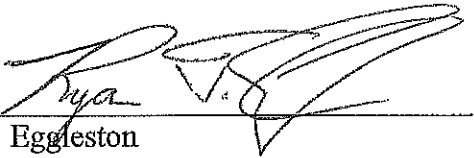
**C. LITIGATION**

- |    |  |          |
|----|--|----------|
| 1. | Prepare District Justice complaint.                                  | \$28.00  |
| 2. | Prepare for District Justice hearing (where appearance is required). | \$35.00  |
| 3. | Attend District Justice . . .  | \$50.00  |
| 4. | Attend Constable Execution sale . . .                                | \$100.00 |
| 5. | Prepare Arbitration complaint/appeal . . .                           | \$75.00  |
| 6. | Attend Arbitration trial.  | \$150.00 |
| 7. | Enter default judgment.  | \$50.00  |
| 8. | Issue Sheriff Writ of Execution.                                     | \$75.00  |
| 9. | Attend Sheriff Sale.   | \$100.00 |

**D. TAXPAYER/EMPLOYER COMPLIANCE AUDIT**

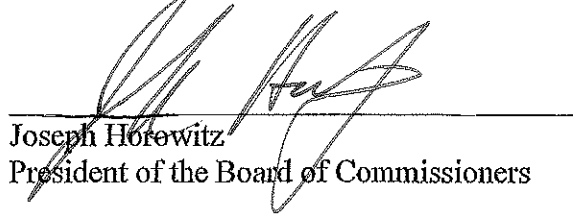
	<u>TAX ASSESSED</u>	<u>COST</u>
10.	\$40.00 - \$100.00	\$31.25
11.	\$101.00 - \$500.00	\$62.50
12.	\$501.00 - \$1,000.00	\$125.00
13.	\$1,001.00 - \$5,000.00	\$312.50
14.	Over \$5,000.00	\$1,000.00

RESOLVED AND ENACTED into law by the Board of Commissioner of the Township of South Fayette on the 10th day of February, 2016.



Ryan T. Eggleston  
Township Manager

**BOARD OF COMMISSIONERS**



Joseph Horowitz  
President of the Board of Commissioners

(Seal)